

12:00 PM  
10/29/25

Sequin Conservation Society  
Quarterly Occupancy Tax Report  
Quarter Ended September 30, 2025

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
AMBK - General Fund (#11106622)								684.79
Hotel / Motel Fund								684.79
Check	07/01/2025	ACH	Twindeavor	Website Mainlenance	Advertising		40.00	644.79
Check	08/01/2025	ACH	Twindeavor	Website Mainlenance	Advertising		40.00	604.79
Deposit	08/15/2025			Deposit	Hotel / Motel Income	1,285.65		1,890.44
Check	08/28/2025	1920	Sawyer & Garner LLC	Property Painting at First Church	Improvements to Properties		4,768.23	-2,877.79
Check	09/01/2025	ACH	Twindeavor	Website Maintenance	Advertising		40.00	-2,917.79
Check	09/19/2025	1925	Sawyer & Garner LLC	Property Painling at First Church - Final Payment	Improvements to Properties		4,770.23	-7,688.02
Check	09/24/2025	1926	Jerry Regalado	Property Repairs	Improvements to Properties		89.21	-7,777.23
Check	09/30/2025	ACH	SEGUIN TEXAS THEATRE	Reimbursement - Printing for Play Expenses	Printing Expense		858.73	-8,635.96
Check	09/30/2025	ACH	SEGUIN TEXAS THEATRE	Reimbursement - Catering for Play	Advertising		1,600.00	-10,235.96
Check	09/30/2025	ACH	SEGUIN TEXAS THEATRE	Reimbursement - Texas AVS System	Improvements to Properties		2,448.85	-12,684.81
Total Hotel / Motel Fund						1,285.65	14,655.25	-12,684.81
Total AMBK - General Fund (#11106622)						1,285.65	14,655.25	-12,684.81
TOTAL						1,285.65	14,655.25	-12,684.81

"Attachment A"

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**  
**Mid-Texas Symphony Society, Inc.**  
**FOR QUARTER ENDED September 30, 2025**

**Beginning Balance as of** 7/1/2025 \$ 381.50  
This should equal the ending balance of the preceding quarter

**Revenues:**  
Include occupancy tax money received from City of Seguin \$ 2,838.00

**Total Revenues:** \$ 2,838.00

**Expenditures:**  
Include only funds spent from money received from City of Seguin.  
**These expenditures must meet requirements in Texas Tax Code Section 351.101**

**Total Expenditures:** \$ 3,175.00  
This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

**Net Revenues (Expenditures)** \$ (337.00)

**Ending Balance as of** 9/30/2025 \$ 44.50

**DISBURSEMENTS JOURNAL**  
**Mid-Texas Symphony Society, Inc.**  
**FOR QUARTER ENDED June 30, 2025**

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
			These expenditures must meet the requirements in Texas Tax Code 351.101	
9/7/2025	10132	Craig Sorgi	Musician Fees- Rach2 7 Firebird 9.7.2025	\$ 930.00
9/7/2025	10133	Karen Stiles	Musician Fees- Rach2 7 Firebird 9.7.2025	\$ 695.00
9/7/2025	10134	Milena Georgieva	Musician Fees- Rach2 7 Firebird 9.7.2025	\$ 550.00
9/7/2025	10135	Bassam Nashawati	Musician Fees- Rach2 7 Firebird 9.7.2025	\$ 500.00
9/7/2025	10136	Julie Post	Musician Fees- Rach2 7 Firebird 9.7.2025	\$ 500.00
<b>Total Expenditures</b>				<u><u>\$ 3,175.00</u></u>

**Teatro De Artes De Juan Seguin**  
**Quarterly Hotel Occupancy Tax Report Form**  
**4th Quarter 7/1/2025 to 9/30/2025**

<b>Beginning Balance as of 7/1/2025</b>	<b>\$0.00</b>
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**Revenues:**

City of Seguin	\$ 0.00
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<b>Total Revenues:</b>	<b>\$0.00</b>
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**Expenses:**

Program Coordinator	\$ 0.00
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Cultural and Artist Exhibits	\$ 0.00
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Utilites	\$ 348.18
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Artists, performing groups	\$ 0.00
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<b>Total Expenditures</b>	<b>\$ 348.18</b>
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<b>Net Revenues (Expenditures)</b>	<b>(\$348.18)</b>
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**Ending Balance as of 6/30/2025** **(\$348.18)**

[illegible]

<b>Total Expenditures</b>	<b>\$ 348.18</b>
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## QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

FOR QUARTER ENDED: September 30, 2025

### ORGANIZATION INFORMATION

Date: October 1, 2025

Name of Organization: ~~Seguin Guadalupe County~~ Hispanic Chamber of Commerce

Address: 971 West Court Street

City, State, Zip: Seguin, Texas 78155

Contact Person: Santos Castillo

Contact Phone No: 830-372-3151

### PROJECT OR EVENT

Name of Event or Project: There were no Occupancy funded events held in the Quarter ending September 30, 2025.

### FIRST COMMERCIAL BANK

This should equal the balance of the preceding quarter.

**Account Balance as June 30, 2025: \$ 195.74**

### Revenues

July, 2025	NONE	
August, 2025	NONE	
September 2025	NONE	
<b>Total Revenues</b>		
<b>Total Combined Balance</b>		<b>\$ 0</b>

## EXPENDITURES

Include only funds spent from money received from City of Seguin.

These expenditures must meet requirements in Texas Tax Code Section 351.101

Date- 2025	Check #	Paid To	For	Amount
July				
August				
September				
<b>Total Expenditures: \$ 0</b>				
<b>Account Balance as September 30,2025: \$ 195.74</b>				

This total should equal the "Total Expenditures" on the Disbursement Journal for the same Quarter.

**Post Event Report Form**

There were no events funded with Occupancy Funding during the Quarter ending September 30, 2025



# SEGUIN HERITAGE MUSEUM

114 N River Street • Seguin, Texas 78155

October 15, 2025

To: Ms. Susan Caddell  
Director of Finance  
City of Seguin  
North River Street  
Seguin, TX 78155

Dear Ms. Caddell:

We hereby enclose our quarterly report for the Hotel Occupancy Tax Report for the quarter ending 30 September 2025.

I would appreciate hearing your comments about anything that seems amiss or incomplete.

Respectfully submitted,

Susie Sulaica

Office Manager

830-372-0965

210-844-3303 cell

## QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

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**FOR QUARTER ENDED 30 September 2025**

**Beginning Balance as of 1 July 2025 (\$289.)**

This should equal the ending balance of the preceding quarter.

**Revenues:**

Include occupancy tax money received from City of Seguin

United Way Fund	\$ 0.
City of Seguin	\$ 10,626.
Membership/Admission/Sales	\$ 3,312.

**Total Revenues: \$13,938.**

**Expenditures:**

Include only funds spent from money received from City of Seguin.

**Must meet requirements in Texas Tax Code Sect 351.101**

***See attached printout of checks written during period.***

**Total Expenditures: \$19,131.**

This total should equal the total on the Disbursements Journal for the same quarter.

**Net Revenues less Expenditures): (\$5,193.)**

**Ending Balance as of 30 Sept. 2025 (\$ 4,904.)**



**Expenses by Vendor Summary**  
**Seguin - Guadalupe County Heritage Museum**  
 July 1-September 30, 2025

VENDOR	TOTAL
	78.23
Adobe	113.34
ADP	4,101.07
Alex Thompson	464.00
Amazon Marketplace	126.35
Angel Pest Control	80.25
Apache Disposal	69.49
BankCard Payment	721.72
Brawner, Donna R.	30.00
Centerpoint Energy	193.17
City of Seguin	1,723.95
DBA of Seguin	35.00
DirectTV	35.59
Donna Taylor	48.00
Easy Canvas Prints	118.67
Guadalupe Printing Solutions	70.75
HEB	80.60
Home Depot	75.62
IONOS	229.78
Izone Imaging	1,652.40
Julie Sheldon	44.90
Kimberly A. Illhardt CPA, LLC	1,375.00
Lane, Carol S.	2,416.00
Lone Star I.T. Support	99.00
Loran Lynn	75.00
Office Depot	53.37
Parker, Douglas	28.00
Reimers, Preston	75.00
Rogers, Hope	700.00
Rosie's Pizza	35.10
SimpliSafe	103.89
Spectrum Business	542.08
State Farm	3,247.24
Tech Soup Global	9.00
United States Liability Ins. Co.	279.20
<b>TOTAL</b>	<b>\$19,130.76</b>

**Transaction List by Vendor**  
**Sequin - Guadalupe County Heritage Museum**  
July 1-September 30, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
<b>Adobe</b>						
07/14/2025	Expense		Yes	software	Card Service Center	5.32
07/14/2025	Expense		Yes		Card Service Center	21.64
08/14/2025	Expense		Yes		Card Service Center	21.64
08/14/2025	Expense		Yes		Card Service Center	5.32
08/23/2025	Expense		Yes	Cancelled account last bill	Card Service Center	54.10
09/14/2025	Expense		Yes		Card Service Center	5.32
<b>Total for Adobe</b>						<b>\$113.34</b>
<b>ADP</b>						
07/02/2025	Expense		Yes	payroll wages	FCB Operating account	-842.24
07/02/2025	Expense		Yes	payroll taxes	FCB Operating account	-139.52
07/11/2025	Expense		Yes	payroll monthly billing	FCB Operating account	-98.19
08/01/2025	Expense		Yes	payroll taxes	FCB Operating account	-215.04
08/01/2025	Expense		Yes	payroll wages (Susie)	FCB Operating account	-1,231.78
08/15/2025	Expense		Yes	payroll monthly billing	FCB Operating account	-98.19
09/09/2025	Expense		Yes	payroll wages (Susie)	FCB Operating account	-1,179.08
09/09/2025	Expense		Yes	payroll taxes	FCB Operating account	-198.84
09/19/2025	Expense		Yes	payroll monthly billing	FCB Operating account	-98.19
<b>Total for ADP</b>						<b>-\$4,101.07</b>
<b>Alex Thompson</b>						
07/01/2025	Bill		Yes	Contract labor period ending 06/30/2025	Accounts Payable	176.00
07/01/2025	Bill Payment (Check)	3258	Yes		FCB Operating account	-176.00
07/31/2025	Bill		Yes	Contract labor period ending 07/31/2025	Accounts Payable	80.00
08/01/2025	Bill Payment (Check)	3268	Yes	Contract labor period ending 07/31/2025	FCB Operating account	-80.00
09/04/2025	Check	3280	Yes	Contract Labor Ending 8/31/25	FCB Operating account	-208.00
<b>Total for Alex Thompson</b>						<b>\$ 464.00</b>
<b>Amazon Marketplace</b>						
07/22/2025	Expense		Yes	Ink & supplies	Card Service Center	74.40
07/23/2025	Expense		Yes	Reference Book True Women	Card Service Center	8.67
09/23/2025	Expense		Yes	Cannon printer cartridges	Card Service Center	43.28
<b>Total for Amazon Marketplace</b>						<b>\$126.35</b>
<b>Angel Pest Control</b>						
07/16/2025	Expense		Yes	maintenance insect treatment	Card Service Center	80.25
<b>Total for Angel Pest Control</b>						<b>\$80.25</b>
<b>Apache Disposal</b>						
07/05/2025	Expense		Yes	garbage bill per quarter	Card Service Center	69.49
<b>Total for Apache Disposal</b>						<b>\$69.49</b>
<b>BankCard Payment</b>						
07/02/2025	Bill Payment (Check)		Yes			0.00
07/05/2025	Journal Entry	19	Yes			
07/07/2025	Expense		Yes	bankcard payment	FCB Operating account	-721.72
08/05/2025	Journal Entry	20	Yes			
09/05/2025	Journal Entry	31	Yes			
09/10/2025	Journal Entry	32	Yes			
09/16/2025	Journal Entry	33	Yes	for Izone pymt		
<b>Total for BankCard Payment</b>						<b>-\$721.72</b>
<b>Brawner, Donna R.</b>						
07/31/2025	Bill		Yes		Accounts Payable	30.00
07/31/2025	Bill Payment (Check)	3267	Yes	Software	FCB Operating account	-30.00
<b>Total for Brawner, Donna R.</b>						<b>\$ 30.00</b>
<b>Centerpoint Energy</b>						
07/22/2025	Bill		Yes	Account # 2832591-8	Accounts Payable	64.39
07/22/2025	Bill Payment (Check)	3264	Yes		FCB Operating account	-64.39
08/22/2025	Bill		Yes	Account # 2832591-8	Accounts Payable	64.39
08/22/2025	Bill Payment (Check)	3274	Yes	Acct # 2832591-8	FCB Operating account	-64.39

**Transaction List by Vendor**  
**Sequin - Guadalupe County Heritage Museum**  
July 1-September 30, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
<b>Lane, Carol S.</b>						
07/01/2025	Bill		Yes	Contract labor ending 06/30/2025	Accounts Payable	592.00
07/01/2025	Bill Payment (Check)	3259	Yes		FCB Operating account	-592.00
08/01/2025	Bill		Yes	Contract labor ending 07/31/2025	Accounts Payable	1,240.00
08/01/2025	Bill Payment (Check)	3269	Yes	Contract labor ending 07/31/2025	FCB Operating account	-1,240.00
09/04/2025	Check	3279	Yes	Contract Labor Ending 8/31/25	FCB Operating account	-584.00
<b>Total for Lane, Carol S.</b>						<del>\$584.00</del> <b>\$ 2,416.00</b>
<b>Lone Star I.T. Support</b>						
09/25/2025	Expense		Yes	Programming one	Card Service Center	99.00
<b>Total for Lone Star I.T. Support</b>						<b>\$99.00</b>
<b>Loran Lynn</b>						
08/20/2025	Bill		Yes	Contract Labor / Moving artifacts and displays	Accounts Payable	75.00
08/20/2025	Bill Payment (Check)	3272	Yes		FCB Operating account	-75.00
<b>Total for Loran Lynn</b>						<del>\$0.00</del> <b>\$ 75.00</b>
<b>Office Depot</b>						
07/22/2025	Expense		Yes	copy paper & envelope	Card Service Center	53.37
<b>Total for Office Depot</b>						<b>\$53.37</b>
<b>Parker, Douglas</b>						
08/22/2025	Bill		Yes	Flowers for Stanley Naumann	Accounts Payable	28.00
08/22/2025	Bill Payment (Check)	3277	Yes	Flowers for Stanley Naumann	FCB Operating account	-28.00
<b>Total for Parker, Douglas</b>						<del>\$0.00</del> <b>\$ 28.00</b>
<b>Reimers, Preston</b>						
08/20/2025	Bill		Yes	Contract Labor / Moving artifacts and displays	Accounts Payable	75.00
08/20/2025	Bill Payment (Check)	3273	Yes		FCB Operating account	-75.00
<b>Total for Reimers, Preston</b>						<del>\$0.00</del> <b>\$ 75.00</b>
<b>Rogers, Hope</b>						
07/01/2025	Bill		Yes	Cleaning interior of Museum 6/30/25	Accounts Payable	175.00
07/01/2025	Bill Payment (Check)	3260	Yes		FCB Operating account	-175.00
07/31/2025	Bill		Yes	Cleaning interior of Museum 7/29/25	Accounts Payable	175.00
07/31/2025	Bill Payment (Check)	3266	Yes	Cleaning 7/29/2025	FCB Operating account	-175.00
09/04/2025	Bill		Yes	Cleaning interior of Museum 8/31/25	Accounts Payable	175.00
09/04/2025	Bill Payment (Check)	3278	Yes	Cleaning interior of Museum 8/31/25	FCB Operating account	-175.00
09/30/2025	Bill		Yes	Cleaning interior of Museum 9/29/25	Accounts Payable	175.00
09/30/2025	Bill Payment (Check)	3285	Yes	Cleaning interior of Museum 9/29/25	FCB Operating account	-175.00
<b>Total for Rogers, Hope</b>						<del>\$0.00</del> <b>\$ 700.00</b>
<b>Rosie's Pizza</b>						
08/01/2025	Expense		Yes	Board Meeting	Card Service Center	35.10
<b>Total for Rosie's Pizza</b>						<b>\$35.10</b>
<b>SimpliSafe</b>						
07/13/2025	Expense		Yes	Alarm monitoring	Card Service Center	34.63
08/13/2025	Expense		Yes	Alarm monitoring	Card Service Center	34.63
09/13/2025	Expense		Yes	Alarm monitoring	Card Service Center	34.63
<b>Total for SimpliSafe</b>						<b>\$103.89</b>
<b>Spectrum Business</b>						
07/14/2025	Expense		Yes	Telephone/Internet	Card Service Center	135.52
08/13/2025	Expense		Yes		Card Service Center	135.52
08/13/2025	Expense		Yes	Telephone/Internet	Card Service Center	135.52
09/13/2025	Expense		Yes	Telephone/Internet	Card Service Center	135.52
<b>Total for Spectrum Business</b>						<b>\$542.08</b>
<b>State Farm</b>						
07/22/2025	Bill		Yes	Bldg insurance account # 1479-4465-25	Accounts Payable	1,109.08
07/22/2025	Bill Payment (Check)	3265	Yes		FCB Operating account	-1,109.08
08/22/2025	Bill		Yes	Bldg insurance account # 1479-4465-25	Accounts Payable	1,119.08
08/22/2025	Bill Payment (Check)	3275	Yes	Acct # 174-2652-964	FCB Operating account	-1,119.08
09/19/2025	Bill		Yes	Bldg insurance account # 1479-4465-25	Accounts Payable	1,019.08

**Transaction List by Vendor**  
**Sequin - Guadalupe County Heritage Museum**  
 July 1-September 30, 2025

DATE	TRANSACTION TYPE	NUM	POSTING (Y/N)	MEMO/DESCRIPTION	ACCOUNT FULL NAME	AMOUNT
09/19/2025	Bill Payment (Check)	3281	Yes		FCB Operating account	-1,019.08
<b>Total for State Farm</b>						<del>\$0.00</del> <b>\$ 3,247.76</b>
<b>Tech Soup Global</b>						
07/13/2025	Expense		Yes	Dues	Card Service Center	3.00
08/13/2025	Expense		Yes	Dues	Card Service Center	3.00
09/12/2025	Expense		Yes	Dues	Card Service Center	3.00
<b>Total for Tech Soup Global</b>						<b>\$9.00</b>
<b>United States Liability Ins. Co.</b>						
07/22/2025	Bill		Yes	BOD Insurance policy # NDO1591205A	Accounts Payable	279.20
07/22/2025	Bill Payment (Check)	3263	Yes		FCB Operating account	-279.20
<b>Total for United States Liability Ins. Co.</b>						<del>\$0.00</del> <b>\$ 279.20</b>
<b>VOIDED Check</b>						
07/01/2025	Check	3256	Yes		FCB Operating account	0.00
07/01/2025	Check	3257	Yes		FCB Operating account	0.00
<b>Total for VOIDED Check</b>						<b>\$0.00</b>
<b>TOTAL</b>						<del>-\$2,119.51</del> <b>\$ 19,130.76</b>

**QUARTERLY REPORT FOR:**

**GUADALUPE COUNTY FAIR ASSOCIATION**

**FOR QUARTER ENDED: September 30, 2025**

**Beginning Balance as of July 1, 2025:**

**\$16,264.66**

This should equal the ending balance of the preceding quarter

**Revenues:**

Include occupancy tax money received from City of Seguin

Deposit: City of Seguin	\$4,462.50	
Interest	<u>\$15.90</u>	
<b>Total Revenues:</b>		<b>\$4,478.40</b>

**Expenditures:**

Include only funds spent from money received from City of Seguin

**These expenditures must meet requirements in Texas Tax Code Section 351.101**

<b>Total Expenditures:</b>	<u>\$0.00</u>
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This total should equal the "Total Expenditures"  
on the Disbursements Journal for the same quarter

**Net Revenues (Expenditures):**

**\$4,478.40**

**Ending Balance as of September 30, 2025**

**\$20,743.06**

"Attachment A"

**QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM**  
**LULAC Council 682**  
**FOR QUARTER ENDED: September 30, 2025 (Q3)**

**Beginning Balance as of June 30, 2025** \$25  
This should equal the ending balance of the preceding quarter

**Revenues:**  
Include occupancy tax money received from City of Seguin \$0

**Total Revenues:** \$0

**Expenditures:** \$0  
Include only funds spent from money received from City of Seguin.  
**These expenditures must meet requirements in Texas Tax Code Section 351.101**

**Total Expenditures:** \$0  
This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

**Net Revenues (Expenditures)** \$0

**Ending Balance as of September 30, 2025** \$25

## QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

Fields of Huber Ranch

FOR QUARTER ENDED: 9/30/2025

Beginning Balance as of

7/1/2025

-\$791.46

This should equal the ending balance of the preceding quarter

Revenues:

\$10,200.00

Include occupancy tax money received from City of Seguin

Total Revenues:

\$10,200.00

Expenditures:

Include only funds spent from money received from City of Seguin

These expenditures must meet requirements in Texas Tax Code Section 351.101

Total Expenditures:

\$11,613.94

This total should equal the "The Total Expenditures" on the  
Disbursement Journal for the same quarter

Net Revenues (Expenditures)

-\$1,413.94

Ending Balance as of

9/30/2025

-\$2,205.40

Quarterly Occupancy Tax Report Form  
The Fields At Huber Ranch LLC  
Quarter Ending 9/30/2025

Date	Invoice #	Payee	Description	Amount
7/1/25-9/30/25	Multiple Invoices	Monarch Trophy Studio	Promotional/Advertising	\$4,661.39
7/10/2025	19182031	BWI	Field Maintenance/Upkeep	\$735.02
7/1/25-9/30/25		VTX 1 - Internet	Promotional/Advertising	\$269.85
7/10/2025		TruGreen	Field Maintenance/Upkeep	\$778.93
9/24/2025		CT Fieldsapes (clay for 4Plex Facility)	Field Maintenance/Upkeep	\$2,115.00
7/7/2025		TX Made Shade	Field Maintenance/Upkeep	\$3,053.75

**Total Expenditures** **\$11,613.94**



# SEGUIN ART LEAGUE

"Attachment A"

## QUARTERLY HOTEL OCCUPANCY TAX REPORT FORM

FOR QUARTER ENDED 9/30/25

Beginning Balance as of 7/1/25  
This should equal the ending balance of the preceding quarter

2,787.51

Revenues:  
Include occupancy tax money received from City of Seguin

577.73

8/12/25  
City of Seguin  
Hot Funds

Total Revenues:

577.73

Expenditures:

Include only funds spent from money received from City of Seguin.  
These expenditures must meet requirements in Texas Tax Code Section 351.101

None

Total Expenditures:

This total should equal the "Total Expenditures" on the Disbursements Journal for the same quarter.

-0-

Net Revenues (Expenditures)

577.73

Ending Balance as of

9/30/25

3,364.24

\* Please note that the City transfers all City Funds into this bank account such as Fix-It-Facade. Monies are then transferred.