

-Memorandum-

*City of Seguin*


**Finance Department**

P. O. Box 591, Seguin, Texas 78156-0591  
Phone (830) 401-2450 Fax (830) 401-2499

---

**Date:** November 19, 2015

**To:** Mayor and City Councilmembers  
Douglas Faseler, City Manager

**From:** Susan Caddell   
Director of Finance

**Subject:** Occupancy Tax Fund Reports for Quarter Ended September 30, 2015

---

Attached you will find the reports for quarter ended September 30, 2015 from civic organizations receiving occupancy tax funding. All reports seem to be in compliance with agreements and state regulations. I recommend funding to these organizations for this quarter.

Please let me know if you have any further questions.