

SEGUIN EVENTS COMPLEX

RENTAL AGREEMENT

950 S. Austin St. · Seguin, TX 78155 · (830) 401-2486

This agreement made and entered into by and between the City of Seguin, acting by and through its duly authorized leasing agent, hereinafter called **Seguin Events Complex**, and

_____ hereinafter called **Lessee**.

WITNESSETH

That the Seguin Events Complex does hereby lease to Lessee the following portion or portions of the Seguin Events Complex at 950 S. Austin Street, Seguin, Texas, for and in consideration of the following reservation agreement and for the period or periods specified below. The Seguin Events Complex Terms and Conditions, which are attached hereto, govern the performance of this Lease. By initialing here, Lessee acknowledges receipt of and agreement to the Terms and Conditions _____.

EVENT INFORMATION

Day/Dates		Event Hours	
Type of program		Attendance	
Rental Buildings/Areas		Fees	
	Rodeo Arena – Mon-Thu 7 a.m.-2 a.m.	\$250/day	
	Rodeo Arena – Fri-Sun 7 a.m.-2 a.m. (includes 20 stalls)	\$400/day	
	Rodeo Arena – Fri 5 p.m.-2 a.m. (with full weekend rental)	\$250/day	
	Stalls (noon to noon)	\$15/stall	
	Stall Office	\$25/day	
	Livestock Barn	\$250/day	
	Swine Barn	\$250/day	
	Dance Slab/Women’s Building	\$400/day	
	Hall of Fame	\$100/day	
	Seguin Coliseum – Mon-Wed	\$450	
	Seguin Coliseum – Thu	\$600	
	Seguin Coliseum – Fri	\$1100	
	Seguin Coliseum – Sat	\$1300	
	Seguin Coliseum – Sun	\$800	

EQUIPMENT REQUESTS for the Seguin Coliseum - (No Charge. Please check all that apply)

8 ft. Rectangle Tables		6 ft. Round Tables		Stage & Lights	
Podium		Easel(s)		Microphone(s)	
Lavaliere Mic		U. S. Flag		Texas Flag	
Projector		AV Screen		AV Cart	
Miniature Lights		Use of Dressing Room		Use of Kitchen	

EQUIPMENT/EXTRAS for the Fairground Facilities (Please check all that apply)

Time Clock - \$30/event		Poles - \$5/pole/event		Barrels - \$5/barrel/event	
Panels - \$5/panel/event		Roping Pad - \$5/pad/event		Dirt Preparation - \$5/occurrence	
RV Hookups - \$25/day (noon to noon)		Nelda St. Closure - \$50/event or \$275 w/ sand (City Council approval required)		Vendor Space - \$30/day - Midway (includes 110 hookup)	
Ticket Booth - \$100/event		Concessions Stands - \$30/day each \$100 for all 7		Removal of Shavings from Stalls - \$5/stall/event	
Removal of Shavings - from Barns - \$300/event		Purchase Shavings - \$10/bale		Rodeo Arena Riding - Fee - \$20/month or \$100/annual	

FEES DUE	Rental		\$
	Extras		\$
	Damage Deposit		\$
	TOTAL		\$
Reservation Deposit	\$	Due By	
Reservation Balance	\$	Due By	
Damage Deposit	\$250 -\$2,500 depending on facilities rented	Due By	
Coliseum Layout		Due By	
Insurance Required	Yes <input type="checkbox"/> No <input type="checkbox"/>	Due By	

EVENT SECURITY

The Seguin Events Complex Coordinator schedules all security; however, it is the responsibility of the Lessee to pay the officers in cash upon their arrival to the event. Lessee must sign the Security Agreement if officers are required. For officer requirements, see Section 57 of the Terms and Conditions. *(Note: Please inquire about the rate per hour for officers.)*

Required

Not Required

Number of Officers _____

CATERING:

Is the event being catered? Yes No

If yes, please provide name and contact info below.

Caterer _____

Phone _____

ACCOMODATIONS:

Will you be using local hotels? Yes No

Do you need assistance with blocks of rooms? Yes No

CONCESSIONS:

Do you want **alcohol**? Yes No

No outside alcohol is allowed at the Seguin Events Complex. **All** beer and wine sales **MUST** be provided by:

RRL Concessions (Robert Stange)
3613 Prairie Park Drive
New Braunfels, TX 78130
(830) 609-3080

***It is the responsibility of the customer to contact RRL Concessions about alcohol service.**

Initial

No outside alcohol is allowed to be brought into the Seguin Coliseum by Lessee or Lessee's guests. Please inform your guests of this in advance. Security Officers will confiscate any outside alcohol. All alcohol must be provided by the City's concessionaire listed above. Initial

It is understood and agreed that the Terms and Conditions, restrictions and special service provisions within this contract are hereby incorporated herein by reference for all purposes, and Lessee, by the execution of this contract, acknowledges that he/she has read the attached Terms and Conditions, which contain restrictions and special service provisions and fully understands their meaning and effect.

This contract is considered invalid without the signature of a designated Lessee over 18 years of age.

Seguin Events Complex

By:

Date: _____

Lessee

By:

Date: _____

Address: _____

Phone: _____

Cell: _____