



# City of Seguin

210 E. Gonzales Street  
Seguin TX, 78155

## Meeting Minutes

### City Council

---

Tuesday, January 5, 2016

5:30 PM

Council Chambers

---

1. **Call to Order**

2. **Invocation - Council Member Fonda Mathis**

3. **Pledge of Allegiance/Salute to the Texas Flag**

4. **Roll Call**

**Present:** 8 - Council Member Ernest Leal, Council Member Jeannette Crabb, Council Member Tomas V. Castellon, Council Member Fonda Mathis, Council Member Carlos Medrano, Council Member Phil Seidenberger, Council Member Donna Dodgen, and Council Member Mark Herbold

**Presiding:** 1 - Mayor Don Keil

5. **Hearing of Residents:**

**Invitation to hear citizens and council members in advance of regular business on items other than what is on the agenda, which shall be limited to five (5) minutes. Discussion of any item not on the agenda shall be limited to 1) Statements of specific factual information given in response to any inquiry; 2) A recitation of existing policy in response to an inquiry; 3) A proposal to place the subject on the agenda for a future meeting.**

*Citizen Comments*

*Jack Jones, Director of Parks and Recreation informed the council about The Day of Caring that will take place this Thursday at Manuel Castilla Park. There will be 15 to 20 city employees and he encouraged others in the community who would like to participate to please come down and help out.*

*Mayor Don Keil spoke about the TCEQ hearings that will be held in Austin regarding the Post Oak Landfill and encouraged the community to help protect the Aquifer with their communication efforts. He complimented the city staff and their work in the preparation of the city during the holidays. He also asked what it would take to keep the lights up at Central Park during the entire year.*

:

6. **Consent Agenda**

**A motion was made by Council Member Dodgen, seconded by Council Member Castellon, that this be approved on the Consent Agenda. The motion carried**

**by the following vote:****Presiding:** 1 - Mayor Keil**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold**a.** [16-016](#)

City Council Minutes 12-15-2015 REGULAR

**The Minutes were approved.****b.** [15-377](#)

Ordinance on second reading amending the Seguin Unified Development Code Section 4.7.11 (Main Extensions); the Seguin Code of Ordinances, Chapter 102, Utilities, Article III, Water, Section 102-76 and Article IV, Wastewater Section 102-179; providing for a severability clause, providing for publication of this ordinance, providing for an effective date; and authorizing staff to prepare this ordinance for submission as a supplement to the Seguin Code of Ordinances

**This Ordinance was adopted.**

Enactment No: ORD 2016-001

**c.** [15-442](#)

Ordinance on second reading amending the Fiscal Year 2016 Utility Fund Budget of the City of Seguin, Texas

**This Ordinance was adopted.**

Enactment No: ORD 2016-002

**d.** [15-422](#)

Ordinance on second reading establishing a stop intersection at Steffens Road and US Hwy 90 (East Kingsbury St.); providing for penalties for violations thereof; providing for a severability clause; providing for publication; and providing for an effective date

**This Ordinance was adopted.**

Enactment No: ORD 2016-003

**e.** [15-423](#)

Ordinance on second reading establishing a stop intersection at the intersection of Zorn Street and Saunders Street within the City of Seguin, Texas; providing for penalties for violations thereof; providing for a severability clause; providing for an effective date; and providing for publication

**This Ordinance was adopted.**

Enactment No: ORD 2016-004

f. [15-433](#)

Ordinance on second reading adopting the 2015 International Fire Code; providing for a severability clause, providing for an effective date; providing for publication of this ordinance; and authorizing staff to submit this ordinance as a supplement to the Code of Ordinances

**This Ordinance was adopted.**

Enactment No: ORD 2016-005

g. [15-419](#)

Ordinance on second reading amending the Seguin Code of Ordinances Chapter 74, Parks, creating Article IV, Standards of Care for Youth Recreation Programs; providing for publication of this ordinance; providing a severability clause; providing for an effective date; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**This Ordinance was adopted.**

Enactment No: ORD 2016-006

h. [15-439](#)

Ordinance on second reading amending the Seguin Code of Ordinances, Chapter 90, Streets, Sidewalks and Other Public Places, Article III, Sidewalks and Curbs, to redefine the duties and responsibility of abutting owners; providing penalties; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the Code of Ordinances

**This Ordinance was adopted.**

Enactment No: ORD 2016-007

**7. Action Items - Discussion and Possible Motion to Approve**a. [16-014](#)

Resolution of the City Council of Seguin, Texas authorizing the City Manager to execute a Mutual Aid and Fire Emergency Services Agreement between the City of Seguin and the United States Air Force for the provision of aid during defined emergencies and disasters - Dale Skinner, Fire/EMS Chief

**A motion was made by Council Member Crabb, seconded by Council Member Medrano, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-001

**b.** [16-008](#)

Resolution of the City Council of the City of Seguin, Texas approving the selection of Brown & Gay Engineering for the design and engineering services related to the Tor Drive Reconstruction Project; directing staff to negotiate a professional engineering services contract; and declaring an effective date - David Rabago, P.E., Utility Engineer

**A motion was made by Council Member Mathis, seconded by Council Member Herbold, that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-002

**c.** [ZC 34-15](#)

Public Hearing and Ordinance on first reading to consider a Zoning Change request from Agricultural-Ranch to Single-Family Residential for the properties located on the Southside of Rudeloff Rd., approx. 21.35 out of 56.98 acres, Property ID's 53354 and 53356, (ZC 34-15) - Pamela Centeno, Director of Planning & Codes

*The regular meeting was recessed and the public hearing was called to order.*

*No public comment at this time. The public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon, that this Zoning Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**d.** [16-012](#)

Presentation and Public Hearing on the Five Year Update Amending the Land Use Assumptions, Capital Improvements Plans, and Water and Wastewater Impact Fees of the City of Seguin - Pamela Centeno, Director of Planning and Codes

*The regular meeting was recessed and the public hearing was called to order.*

*No public comment at this time. The public hearing was adjourned and the regular meeting was reconvened.*

e. [16-013](#)

Resolution of the City Council of the City of Seguin, Texas updating and amending the Land Use Assumptions, Capital Improvements Plans, and Impact Fee Study of the City of Seguin Water and Wastewater Utilities - Pamela Centeno, Director of Planning and Codes

**A motion was made by Council Member Seidenberger, seconded by Council Member Castellon that this Resolution be approved. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

Enactment No: RES 2016-003

f. [16-009](#)

Ordinance on first reading amending the Seguin Code of Ordinances, Chapter 102, Utilities, Article IX, Capital Recovery Fees, to update the living unit equivalent for multi-family buildings and to make provisions for both a maximum and effective capital recovery fee; providing for publication of this ordinance; providing for an effective date; providing a severability clause; and authorizing city staff to prepare this ordinance for submission as a supplement to the code of ordinances - Pamela Centeno, Director of Planning & Codes

**A motion was made by Council Member Crabb, seconded by Council Member Herbold, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

g. [16-018](#)

Ordinance on second reading approving the Maximum Water and Wastewater Capital Recovery Fees to be assessed; approving the Effective Water and Wastewater Capital Recovery Fees to be charged; providing for publication of this ordinance; and providing for an effective date

**A motion was made by Council Member Medrano, seconded by Council Member Seidenberger, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**h.** [16-003](#)

Public Hearing and Ordinance on first reading amending Chapter 3, Section 3.4.3 of the Seguin Unified Development Code by adding existing Cemeteries and Amending Funeral Homes; and amending the definitions for Columbarium and Crematory, providing for a severability clause, providing for publication of this ordinance, providing for an effective date; and authorizing staff to submit this ordinance as a supplement to the Seguin Code of Ordinances - Pamela Centeno, Director of Planning & Codes

*The regular meeting was recessed and the public hearing was called to order.*

*No public comment at this time. The public hearing was adjourned and the regular meeting was reconvened.*

**A motion was made by Council Member Herbold, seconded by Council Member Seidenberger, that this Ordinance be approved on first reading. The motion carried by the following vote:**

**Presiding:** 1 - Mayor Keil

**Aye:** 8 - Council Member Leal, Council Member Crabb, Council Member Castellon, Council Member Mathis, Council Member Medrano, Council Member Seidenberger, Council Member Dodgen, and Council Member Herbold

**i.** [16-020](#)

Update on Capital Improvement Projects - Doug Faseler, City Manager

**This Action Item was postponed**

**8. Acknowledgment of Bills**

**a.** [16-019](#)

Check Report 12-11-2015 through 12-29-2015

*The bills were acknowledged.*

**9. Executive Session**

**a.** [15-105](#)

Deliberate pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in

accordance with Section 551.071, of the Texas Government Code - Andy  
Quittner, City Attorney

*No need for Executive Session.*

**10. Adjournment**

*There being no further business before the council the meeting adjourned at 6:18 pm.*

---

*Don Keil, Mayor*

---

*Thalia Patlan Stautzenberger, City Secretary*