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MEMORANDUM

To: Mayor and City Council Members

From: Steve Parker, City Manager

Subject: Resolution approving a policy for partial waiver of building and permit fees for non-profit organizations

Date: June 29, 2022

Pursuant to City Council direction, staff has prepared a resolution authorizing a policy for the partial waiver of building and permit fees for non-profit organizations who have attained a 501(c)(3) designation. The policy will allow non-profit organizations, other than a church, who are constructing a new building to receive a fee waiver of 50% of the building and permit fees with a not to exceed cap of \$10,000.

For non-profit organizations, and churches that are remodeling or adding to an existing building, where the added or remodeled area would serve a community benefit (such as homeless shelter or soup kitchen) are eligible to receive a waiver of 50% of the building and permit fees for the added or remolded portion of building of the building meeting the community benefit criteria with a cap of \$10,000.00 in total fees waived.

Staff recommends approval and will be available to answer any questions at your convenience.