

AN ORDINANCE AMENDING THE FISCAL YEAR 2024 UTILITY FUND BUDGET OF THE CITY OF SEGUIN, TEXAS.

NOW, THEREFORE, BE IT ORDAINED THAT THE FISCAL YEAR 2024 UTILITY FUND BUDGET OF THE CITY OF SEGUIN, TEXAS, IS AMENDED AS FOLLOWS:

Utility Fund

Amount	Increase:	Increase:
\$ 18,000	Utility Fund Water Plant Chemicals 002-5600-613300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for chemicals due to unforeseen increase in cost of chemicals.	
Amount	Increase:	Increase:
\$ 54,000	Utility Fund Water Plant V&E Maint.-Pumps & Motors 002-5600-432500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to repairs and replacements. The raw water pump had to be replaced as well as the chemical feeder.	
Amount	Increase:	Increase:
\$ 175,000	Utility Fund Water/Wastewater Maintenance Overtime/On-Call 002-5700-112000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for overtime numerous water and sewer projects. Crews have been brought in for overtime to stay caught up.	
Amount	Increase:	Increase:
\$ 75,000	Utility Fund Water/Wastewater Maintenance Professional Services 002-5700-320500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for additional water modeling services that need to be done due to the rapid growth.	

Amount	Increase:	Increase:
\$ 2,000	Utility Fund Water/Wastewater Maintenance Uniforms 002-5700-616000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for uniforms due to higher employee turnover than anticipated.	
Amount	Increase:	Increase:
\$ 50,000	Utility Fund Water/Wastewater Maintenance Meters 002-5700-703400	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation for additional meters needed for the Springs Hill CCN we are taking over. Many of those meters had to be replaced.	
Amount	Increase:	Increase:
\$ 8,000	Utility Fund Geronimo Creek WWTP Testing/Inspection Fees 002-6500-343000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to increased operational control sampling.	
Amount	Increase:	Increase:
\$ 15,000	Utility Fund Walnut Branch WWTP Overtime/On-Call 002-6600-112000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to after-hours equipment failures and unexpected weather events.	
Amount	Increase:	Increase:
\$ 5,000	Utility Fund Walnut Branch WWTP Testing/Inspection Fees 002-6600-343000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To increase appropriation due to increased operational control sampling.	
Amount	Increase:	Increase:
\$ 7,500	Utility Fund Information Technology Professional Services 002-8700-320500	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To appropriate additional funds in professional services for training for the IT Department. A portion of the funding is also being provided in the General Fund.	

Amount	Increase:	Increase:
\$ 12,000	Utility Fund Non-Departmental Public Relations 002-9000-671000	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To appropriate funds to produce two monthly videos for the remainder of the fiscal year for the City. A portion of the funding is also being provided in the General Fund.	

Amount	Increase:	Increase:
\$1,900,000	Utility Fund Intragovernmental Transfers Transfers to Reserve Fund 002-9000-822600	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	With the issuance of the final bonds through the Texas Water Development Board, we are required to put \$9,545,442.16 in a reserve fund. This is the average annual payments over the life of the bonds. We have sixty months to build this fund to the required level. This continues the process that we began in FY23 towards establishing this required amount. Currently, there is \$2,047,971 in the Reserve Fund.	

Amount	Increase:	Increase:
\$ 657,570	Utility Fund Intragovernmental Transfers Transfers to Utility Fund Capital Projects 002-9000-822300	Utility Fund Non-Departmental Use of Retained Earnings 002-9800-960000
Reason requested:	To transfer funds to Utility Fund Capital Projects to fund additional projects or additional funding towards current projects included in the individual amendment requests.	

Amount	Increase:	Increase:
\$ 199,500	Utility Fund Capital Projects Capital Outlay Water Tank Maintenance Program 038-9000-703000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for the water tank maintenance program for FY25.	

Amount	Increase:	Increase:
\$ 250,000	Utility Fund Capital Projects Capital Outlay Water Asset Management Program 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for the water asset management program for FY25.	

Amount	Increase:	Increase:
\$ 10,200	Utility Fund Capital Projects Mach. & Equip.-Office Equip. Replacement Data Center UPS Units 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for replacement data center UPS units for City Hall and the Library. The datacenters and backup power units are end of life and in need of replacement. A portion of the funding is also being provided in the General Fund. This was an item requested during the FY24 budget process but was not funded.	

Amount	Increase:	Increase:
\$ 7,700	Utility Fund Capital Projects Mach. & Equip.-Office Equip. New Faxing Platform 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for a new faxing platform for City departments. The City's legacy fax platform is end of life and the City is not CJIS compliant. It has become a cyber concern due to lack of evolution from the developer. The proposed solution is an industry leader for electronic fax technology, with required compliance for HIPAA and CJIS. A portion of the funding is also being provided in the General Fund. This was an item requested during the FY24 budget process but was not funded.	

Amount	Increase:	Increase:
\$ 4,400	Utility Fund Capital Projects Mach. & Equip.-Office Equip. Guest Network ISP Circuit 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for a new guest network ISP circuit throughout City facilities. This circuit will segregate unknown and untrusted devices away from City operational data currently sharing the same pathways. This will also free up bandwidth for City operations. A portion of the funding is also being provided in the General Fund. This was an item requested during the FY24 budget process but was not funded.	

Amount	Increase:	Increase:
\$ 28,500	Utility Fund Capital Projects Mach. & Equip.-Office Equip. Citywide Security/Badge Access 038-9000-706100	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for additional access control systems for Fire Station 2, Fire Station 3, and golf to be added to the City's Bluewave badge access system. This will also include integration for disabling burglar alarms. A portion of the funding is also being provided in the General Fund. This was an item requested during the FY24 budget process but was not funded.	

Amount	Increase:	Increase:
\$ 70,000	Utility Fund Capital Projects Miscellaneous Business Improvement Grant 038-9000-656300	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide additional funding towards the Business Improvement Grant (BIG) program. We have seen a strong demand from our business community for the BIG Program. We are pretty close to having all available funding spoken for and have a few projects in the que. This additional funding should allow us to fulfill the BIG applications we have in the que, and also allow us to accommodate additional requests through the end of the FY.	

Amount	Increase:	Increase:
\$ 11,270	Utility Fund Capital Projects Capital Lease Principal Vac Truck 038-9000-930000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
\$ 76,000	Utility Fund Capital Projects Capital Lease Principal Televising Van 038-9000-930000	Utility Fund Capital Projects Intragovernmental Transfers Transfers from Utility Fund 038-391020
Reason requested:	To provide funding for the principal and interest payments for all leased equipment for FY25.	

Utility Reserve Fund

Amount	Increase:	Increase:
\$1,900,000	Utility Reserve Fund Intragovernmental Transfers Transfers from Utility Fund 040-391020	Utility Reserve Fund Fund Balance 040-297020
Reason requested:	With the issuance of the final bonds through the Texas Water Development Board, we are required to put \$9,545,442.16 in a reserve fund. This is the average annual payments over the life of the bonds. We have sixty months to build this fund to the required level. This continues the process that we began in FY23 towards establishing this required amount. Currently, there is \$2,047,971 in the Reserve Fund.	

The Council finds that these budget adjustments are required because of changes and unforeseen conditions that could not have been anticipated in the original budget.

This ordinance shall become effective and applicable on the date of its approval and passage.

PASSED ON FIRST READING BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 19th day of March, 2024.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SEGUIN, TEXAS, on this the 2nd day of April, 2024.

Donna Dodgen, Mayor

ATTEST:

Kristin Mueller, City Secretary